

Radley Village Shop Association Limited

Minutes of AGM held at Radley Village Hall on 25 May 2016

In attendance:

Chairman Bob Earl

Treasurer Lynda Pasquire

Secretary Stephen Ewens

33 Members of the Association

1. Welcome from the Chairman

The Chairman welcomed members to the AGM, because there had been a double booking of the venue, the meeting would have to conclude by 8.15pm.

2. Apologies for absence

Apologies were received from Barbara Wootton, Sylvia Wilson, Graham Ridge, Iain Winton, Charlie and Yvonne Milward, and Helen Beckett

3. Minutes of the AGM held on 20 May 2015

These were approved as a correct record – except there were a couple of typos, Valerie Mott would deem to be substituted for Brian Mott, Joyce Huddleston for Joyce Hazeldine, and Sheree Beckingham did attend the AGM. Under the any other business item, Mike Sadler had thanked the committee and the volunteers. The minutes also needed to be amended to record that, at the AGM, Mike Sadler had wanted it to be noted that a possible potential liability to pay money to the developer of Catharine Court had ceased at the end of 2014.

4. Matters Arising

There were no matters arising from the Minutes.

5. Chairman's report

This was the ninth AGM – it had been another successful year. Turnover was down, which has also had an effect on overall profit; there had been challenges due to the closure of the road; the shop has been badly affected but was able to make a successful claim for compensation from Thames Water. He thanked the volunteers to enable the shop to be open all the year round – the number of volunteers has dropped and this put a strain on the remainder; some stalwarts had been working extra shifts to cover the gaps in the rota. He gave thanks to them. We do need more volunteers. The future of the shop will be secure with volunteers' support. He thanked the shop manager, John Goodenough, who is working well with staff and volunteers. The shop is now required to set up a pension scheme, which John will be invited to join. The shop has been awarded five stars under the Vale of White Horse District Council's Food Hygiene Scheme; an inspection beforehand resulted in some improvements having to be carried out, which resulted in a five star award in October 2015. The shop will be carrying out some more internal improvements; there will be a new upright freezer and some of the shelving will alter. The Chairman reported that fresh produce will soon appear again. £1,000 had been set aside for grants; all nine applications were judged worthy and so all were allocated a share of the fund. The shop also donated £50 to the Thames Valley Police Christmas Hamper Appeal, which provides hampers for needy people. The shop also gave the Parish Council £1,366 for the defibrillator to be put outside the shop. He reported that Kayla Tomlinson had resigned from the committee due to health reasons but

is still a volunteer. Dian Slay had joined the committee and Joy Riley had remained on the committee. Sheree Beckingham had given notice that she would resign as rota manager at the next AGM.

6. Treasurer's report

The Treasurer reported that the surplus was £9,224, turnover is 4.3% down (primarily due to the road closure), which has affected the gross margin which has dropped a percentage point to 21%. The depreciation of items has increased. The outstanding mortgage is now £40,339; this could be redeemed now but would incur penalties so we will carry on paying the mortgage. The shop will need to spend more money on maintenance in the future. The number of volunteers is down. Thanks to the monthly review of the accounts by Graham Steinsberg, this has led to a reduced audit fee by the accountants Critchleys. The Treasurer paid thanks to Joyce Huddleston and Sue Ward who had helped her with the accounting function.

7. Adoption of the Financial Statements

Margaret Lovell proposed and Tony Garrard seconded the motion to adopt the financial statements. This was carried unanimously.

8. Appointment of Auditors

Mike Sadler proposed and Tony Rogerson seconded the motion to appoint Critchleys as auditors. This was carried unanimously.

9. Adoption of recommendation that there should be an Accountant's report instead of a full auditor's report

Jane Wyatt proposed and Ann Blake seconded the motion to adopt the recommendation. This was carried unanimously.

Adoption of recommendation for application of any surplus profits

- (i) Pat Earl proposed and Eric Riley seconded the motion to provide a total of £1,000 for village projects with a social or charitable purpose. This was carried unanimously.
- (ii) Amatsia Kashti proposed and Martin Wilson seconded the motion to give the Management Committee authority to act as it sees fit on the disbursement of the monies to suitable projects. This was carried unanimously.

10. Election of Management Committee until conclusion of next AGM

All the members of the Management Committee were eligible for re-election. Tony Garrard proposed and Mike Slay seconded the motion to elect all the existing Management Committee for the next year. This was carried unanimously.

11. Any other business

The Chairman reported that the Radley Neighbourhood Plan envisages a relocation of village shop, the committee are proactive and the shop will continue as an independent community asset. There is a members' database being compiled which is why members are being asked to give their email addresses to enable regular updates to be made. The part-time deputy manager post is still under consideration. Mike Sadler wished to give thanks to the Chairman and all the committee for all their help during the year.

The meeting ended at 7:55pm.